

## Privacy Policy

Nexbib is a company specialised in development, sales and delivery of self-service and automation solutions for libraries.

Nexbib processes personal information and has adopted this Privacy Policy, which explains how we process personal information which we may receive or collect as part of our services or when you visit our website. We are only processing personal information which is relevant and necessary for our cooperation with you, or to fulfil our contractual or legal obligations.

This Privacy Policy applies for our own website ([www.nexbib.com](http://www.nexbib.com)) not for any website that our websites may link to. We refer to these websites own Privacy Policy.

We process data in accordance with the European General Data Protection Regulation (Regulation (EU) 2016/679 of the European Parliament) (the "GDPR").

### **What information do we collect about you**

In order to manage a traditional supplier-customer relationship we collect, save and process your personal data (e.g. your name, address and e-mail address) in our CRM and support management systems. We have separate data processing agreements in place with the hosting providers of our external system.

We also collect information when you voluntarily sign up for a newsletter. Website usage information is collected using cookies.

### **Cookies**

Nexbib has ongoing access to statistical data about the use of our website. We use cookies to analyse the use of our website. By continuing to browse on the website, you consent to the use of cookies. If you select a link to an external website from our site, that site may also use cookies. Please refer to the external websites' own information on the use of cookies.

Cookies do not harm your computer and do not contain any viruses. Cookies help make our website more user-friendly, efficient, and secure. Cookies are small text files that are stored on your computer and saved by your browser. Some cookies are automatically deleted after your visit. Other cookies remain in your device's memory until you actively delete them. These cookies make it possible to recognise your browser when you visit the site.

### **Storing data**

The data registered are stored with hosting providers who all comply with the GDPR regulations.

### **How do we use the information about you**

We collect information about you to process information about your interest on our website.

Nexbib will not share your information for marketing purposes with companies outside the organisation.

### **Newsletters**

Nexbib would like to send you information about our products, case studies, events or similar information. If you have consented to receive newsletters on specific subjects, you may opt out later. You have a right at any time to stop us from contacting you. If you no longer wish to be contacted for marketing purposes, please contact us or opt out of the mailing list. Please inform us at [info@nexbib.com](mailto:info@nexbib.com).

### **Access to your information and correction**

Everyone has the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information, please email us at the following [info@nexbib.com](mailto:info@nexbib.com).

We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

### **Changes to our Privacy Policy**

Nexbib keeps the Privacy Policy under regular review, and we reserve the right to put updates on this website.

### **Contact information**

If you have any questions, then please contact us at [info@nexbib.com](mailto:info@nexbib.com).